

1. Trade mark of the State Enterprise "Railway of Moldova"



2. Section of the scientific technical Information of State Enterprise "Railway of Moldova" the Ministries of the transport road and infrastructure of Moldova Republic.

3. The Section of the scientific technical information is included in a structure of a Technical service of State Enterprise "Railway of Moldova".

4. Address data of centre: Dechebul Street 2, Kishinev, MD 2001 Moldova Republic.

5. History of Centre of the scientific technical information:

In 1965 on the Moldavian department of the Odessa - Kishinev railway the House of engineering was built. Main functions were the obtaining and dispatch of information publications, demonstration of scientific technical and educational movies and propagation of forward experience of the Moldavian railwaymen.

In 1971 the House of engineering was converted to Branch of railway centre of the scientific technical information. The staff of the workers located on railway knots was transferred in a structure of Branch of railway centre of the scientific technical information that has allowed to improve the quality of information services and to expand a circle of functions of an organ of the information.

Formation from now on began is referential-information fund and main reference file cabinet. The engineers of Branch of railway centre of the scientific technical information acquainted the specialists of an operating division with new information stuffs one of these days information, worked in a mode "Inquiry - answer", prepared

for issuing information sheet stuffs about a forward "know-how", controlled submission of information cards on the best rationalisation proposals of the Moldavian railwaymen, executed the control behind an intrusion of forward experience on department, conducted on enterprises "Days of the specialist", organised the scientific technical exhibitions on railway subjects, participated in an implementation of scientific technical propagation network, railway and department of value, organised display of scientific technical and educational movies on departments of enterprise, rendered the methodical help in problems of the scientific technical information. For training of the workers of linear subdivisions of a department the Coach of technical propagation was used.

In 1976 the Branch of Railway centre of the scientific technical information was the participant of the Exhibition of achievements of a national economy on development of high technologies in the field of the scientific technical information on a railway transport and has received a Bronze medal of the exhibition.

In 1979 the Moldavian railway was deviated and the Branch of Railway centre of the scientific technical information has received the status of Railway centre of the scientific technical information. The specialists of centre, except for the set forth above measures, edited both emitted of an information sheet and publish all forms of account, implanted the standards in the field of the scientific technical information.

In 1985 the automated system of the scientific technical information on the basis Railway was inserted is informational - computer centre.

With her intrusion have received development the new forms of information service of the specialists of a railway. The workers services of State Enterprise "Railway of Moldova" and enterprises become to receive the lecture information on permanent subjects on a system of an electoral dissemination of information, maiden chiefs of a railway - on a system of differentiated maintenance of the chief. The engineers of railway centre of the scientific technical information have begun to record the information on the best rationalisation proposals on magnetic carriers. The magnetic carriers were routed in Central scientific research institute of scientific technical

researches for actuation them to a general mass data of the Ministry of Means of communication USSR.

In 1992 the automated system of the scientific technical information was transferred to the personal electronic - computer of a type IBM 386.DX. It has allowed to stop formation of a main reference file cabinet, that has reduced sharply of manual skills of the workers of railway centre of the scientific technical information, to make retrospective looking up and to make helps on indispensable subjects, to increase an effectiveness of granting of the information to the specialists of a railway.

In 1993 in connection with sharp dip of volumes of traffic and by a new economical situation the Railway centre of the scientific technical information was converted to Section of the scientific technical information.

6. Structure. The Section of the scientific technical information is included in a structure of a Technical service of Direction of the State Enterprise "Railway of Moldova". Staff of Section - 1 engineer.

Communication of Section of the scientific technical information with the SSTI of RF: Section by the line of OCR receives information databases on railway selects.

The Section of the scientific technical information routes to Central STI of RF the information about a forward know-how.

Communication of Section of the scientific technical information with organs of the information of railways of the Commonwealth of Independent States

The Section of the technological information receives and routes:

- Information leaflets,
- The inquiries for the scientific technical information,
- The answers to the inquiries.

Communication of Section of the scientific technical information with Directory of the State Enterprise "Railway of Moldova":

The Section of the scientific technical information receives the documents regulating activity of an organ of the scientific technical information. Route to the chiefs of a railway and leading specialists of services new information stuffs also receives from them of the guideline on their usage. Provides with the lecture informa-

tion in modes of an Electoral dissemination of information and Differentiated maintenance of a management. Executes the inquiries proceeding from the specialists.

Communication of Section of the scientific technical information with enterprises of the railway:

The Section of the scientific technical information routes to enterprises of a railway:

- Information stuffs about forward experience of the railwaymen of the Commonwealth of Independent States and Moldova Republic,
- The lecture information by the permanent inquiries on a system of an Electoral dissemination of information,
- The answers to the inquiries for the scientific technical information.

The Section of the scientific technical information receives from enterprises of a railway:

- Information cards on the best rationalisation proposals and forward "know-how",
- The inquiries for the first sources.

The Section of the scientific technical information renders to enterprises of a railway the methodical help in problems of the scientific technical information.

7. Tasks and functions:

Primary tasks:

- Maintenance of the executives workers and leading specialists of the railway by the information, indispensable for the solution of manufacturing problems, formation of technical policy, perspectives for the development,
- Supply with information of enterprises of the railway, pursuant to their requirements,
- Maintenance of activities within the framework of Organisation of Cooperation of Railways on the scientific technical information,
- Maintenance of activities on an intrusion of state Standards in an information work.

Main functions:

- Reveals needs of the executives and specialists of the railway in the scientific technical information,
- Executes the collecting, processing, propagation and storage of information on railway subjects and allied industries,
- Will organise work automated is informational - retrieval system of the scientific technical information,
- Executes a supply with information of the chiefs of a railway services and leading specialists on a system of an Electoral dissemination of information,
- Extends and diffuses forward experience of the Moldavian railwaymen,
- Organises fulfilment of the inquiries of the chiefs of a railway, services leading specialists, firms of a railway and iron railways of countries of Commonwealth on the technological documentation and forward experience,
- Executes processing of the documents, acting at fund, their classification pursuant to Universal decimal classification and Rubricate of the automated system of the scientific technical information on a railway transport,
- Executes acquisition of reference fund of the scientific technical information of the railway,
- Executes granting of the information about forward experience of the Moldavian railwaymen in Central research institute of technically economical researches for actuation it in a common base of the data of the Automated information-retrieval system,
- Will organise work of commissions of experts in Directory of the State Enterprise "Railway of Moldova" and technical relaters on enterprises with the purpose of analysis of information stuffs and manufacture of the guidelines on an intrusion of the borrowed experience,
- Executes familiarisation with the minutes of conferences of committee of Organisation of Co-operation of Railways on the scientific technical information and organises fulfilment of the adopted solutions.

#### 8. Kinds of activity and services

International:

- Participation in activity of Organisation of Co-operation of railways and, International Union of railways on the scientific technical information,
- Information exchange about forward scientific technical experience, activity in a mode the inquiry - answer.

Publishing:

- Publishing information leaflets about a forward know-how of the Moldavian railwaymen,
- Publishing of an annual List of information cards about scientific technical achievements.

Exhibition:

- The methodical help at opening-up of the exhibitions.

Databases:

- The databases of the automated system of the scientific technical information received from Central STI of Russian Federation will be used.

Structure

