

ORGANIZATION FOR COOPERATION BETWEEN RAILWAYS (OSJD)

Revision II

As amended and supplemented by Session XVI of OSJD Railway General Directors Conference (Conference of Authorized Representatives) (Bratislava, April 23-27, 2001)

Effective date: July 1, 2002

Note: revision I of June 5, 1992 shall be null and void

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**OSJD RAILWAY GENERAL DIRECTORS CONFERENCE
(CONFERENCE OF AUTHORIZED REPRESENTATIVES)
RULES OF PROCEDURE**

The following Rules of Procedure of OSJD Railway General Directors Conference (Conference of Authorized Representatives) (the “Rules”) shall be enacted as provided by the Regulations for OSJD.

Article I

GENERAL

1. OSJD Railway General Directors Conference (Conference of Authorized Representatives) (the “Conference”) shall be the managing body of OSJD at the level of railways (railway undertakings) acting in compliance with the Regulations for OSJD and these Rules.

2. The railway general directors or managers shall be members of the Conference. If any state has no Railway General Directorate any duly authorized representatives of executive authority thereof responsible for railway transport shall be member of the Conference.

If any state has two or more Railway (Railway Undertaking) General Directorates, OSJD member of any respective state shall appoint member of the Conference in its own discretion.

3. The Conference shall organize work and resolve on the issues related to OSJD business within the competence of railways (railway undertakings) as provided by Article II (Clause 4, 5, 6 and 7) of the Regulations for OSJD as well as granting the status of an affiliated enterprise.

4. The Conference may authorize OSJD Commissions, permanent working groups of OSJD or OSJD Committee (the “Committee”) to resolve on any specific issue falling within the competence of the Conference in its or their own discretion.

Article II

SESSION CONVOCATION

1. The Conference sessions shall be convened by the Secretary of the Committee as provided by Article IV (7) of the Regulations for OSJD pursuant to any respective resolution of the Conference and held primarily in OSJD member states.

The exact date and time, location and preliminary agenda of any relevant session shall be approved at the session immediately preceding the same.

2. Any session of the Conference shall be duly qualified if it is attended by at least two thirds of the Conference members.

3. An extraordinary session shall be convened by the Secretary of the Committee upon request of one or more members of the Conference.

Any extraordinary session as aforesaid shall be held subject to prior consent of at least two thirds of the Conference members and generally in the state the Committee is located in.

4. Any session shall be arranged by the Committee.

The Secretary of the Committee shall in consultation with the Conference members invite authorized representatives of other organizations to attend any session

whatsoever. Subject to availability of proper agreements and treaties made with international organizations, observers and affiliated enterprises no approval of any invitation as aforesaid by the Conference members shall be required.

5. If any member of the Conference is unable to attend any session whatsoever, he or she may delegate his or her rights and authorities to any other person subject to any proper notice to be sent to the Secretary of the Committee prior to the opening of any session as aforesaid.

Article III

ARRANGEMENT OF SESSIONS

1. Any item put by any OSJD member on the agenda of any respective ordinary session shall be supported by specific proposals and made available to the Secretary of the Committee as well as Conference members at least two months prior to the opening of any session as aforesaid.

2. The Secretary of the Committee shall draw up the preliminary agenda of any respective ordinary session subject to resolutions previously adopted by the Conference as well as proposals submitted by OSJD members, OSJD Commissions, permanent working groups of OSJD and Committee with respect to the issues falling within the competence thereof. The Secretary of the Committee shall send the foregoing agenda with the relevant supporting materials attached thereto to all members of the Conference at least one month prior to the session opening. The foregoing materials shall specify the items put on the draft preliminary agenda of any subsequent session.

3. The preliminary agenda of any extraordinary session with proper materials attached thereto shall be sent by the Secretary of the Committee to the Conference members at least one month prior to the session opening.

4. The final agenda of any respective session shall be approved by the Conference.

5. Any proposal other than made available to the Conference members by the railways as provided by Clause 1 and 3 of this Article may be put on the agenda at the respective session by resolution of the Conference.

6. The Conference is generally provided with materials reviewed by authorized representatives of the Conference members at the meeting convened by the Secretary of the Committee.

Article IV

CHAIRMAN, SECRETARIAT AND COMMISSIONS OF THE SESSION

1. The Conference member of the state where the session is held shall act as the Chairman thereof; provided that in emergency where the foregoing member is unable to attend the session any person duly authorized by the same shall act as the Chairman thereof.

2. The Secretary of the Committee shall as a rule act as the Secretary of the session. The session Secretariat functions shall be exercised by the Committee and authorized representatives of the state being Conference member where the session is held.

3. The Conference may establish a drafting group when holding any respective session for the purpose of amending the minutes with respect to any specific item on the agenda thereof.

Article V

VOTING

1. Any member of the Conference shall have one vote.

2. Any resolution shall be adopted by qualified majority of two thirds votes of the Conference members attending the session, other than related to the following:

Financial consequences arising from any agreement or contract made within the framework of OSJD if it provides for any resolution as aforesaid

Any amendment or supplement to the Regulations for OSJD

Distribution of member's subscriptions

Budget of the Committee

Admission to membership of OSJD

where any respective resolution shall be passed by unanimous vote.

3. The Secretary and any manager of the Committee attending any respective session and reporting on any item on the agenda thereof shall have advisory vote.

Article VI

MINUTES

1. The minutes of the Conference shall be executed by all Conference members attending the same as well as by the Chairman of the session.

2. Original counterparts of the minutes of any session of the Conference shall be delivered to the Committee for custody.

3. Any session of the Conference shall be recorded using any respective data medium with the original copy thereof to be kept by the Committee.

Article VII**COSTS**

1. Any expense incurred when holding any ordinary session shall be borne by the railway of the state where the session is duly held.

2. Any expense incurred when holding any extraordinary session shall be borne by the Committee if held in the state it is located in, unless suggested otherwise by the railway of the same state.

Article VIII**RESOLUTIONS BY THE CONFERENCE**

Any resolution adopted by the Conference shall be effective as from the date of execution of the session minutes, unless any other date is specified therein.

Article IX**LANGUAGES**

1. Chinese and Russian shall be the working languages of the Conference.

2. Any participant attending any session whatsoever shall be entitled to use any other language, given that translation into any working language specified hereinabove is duly provided.

3. English and German may be used for the purpose of international contacts.

4. Any document of the Conference shall be executed and printed in any of the working languages. The documents executed in the foregoing working languages shall be equally authentic. Should any discrepancy in interpretation arise any relevant amendment is made to the document executed in Russian.

Article X**MISCELLANEOUS**

1. Any member of the Conference shall be entitled to propose any amendment or supplement to these Rules.

2. Any resolution amending or supplementing these Rules other than modifying the Regulations for OSJD shall be adopted by the Conference.

3. These Rules are made both in Chinese and Russian and are equally authentic. Should any discrepancy in interpretation hereof arise any relevant amendment is made to the document executed in Russian.